



Parent Handbook

Summer 2022

7490 E. Clearwater Road
Minocqua, WI 54548
Phone: (715) 356-5030
Fax: (715) 356-3124

Office Manager Melinda Pearce
melinda@clearwatercamp.org

Clearwatercamp.org



[Click here](#) to learn more
about ACA Accreditation.

This version of the Parent Handbook was updated on 02/03/2022.

Future Updates will be provided on the [2022 Summer Updates](#) on our website. This will include additional COVID-19 safety protocols that will also be communicated via email to all enrolled families.

Table of Contents

Our Mission, Vision, & Values.....	3
2022 Noteworthy Dates.....	4
Your CampMinder Account.....	5
Travel Options	6
Clothing*Packing List*Laundry*Linen Rental.....	13
Camp Policies.....	14
Financial Policies and Billing	17
Healthcare Forms and Information	17
Preparing for Camp	20
Family Travel: Area Lodging	21
2022 Packing List.....	23
2022 Prep for Camp Checklist	25

Our Mission, Vision, & Values

Mission Statement

To foster confidence, courage, compassion and community – four points on Clearwater’s compass – by providing a traditional sleepaway camp experience for girls.

Clearwater’s Vision

To provide the Clearwater Camp experience to as many girls as possible – because we know it makes a difference in their lives and they will make a difference in the world.

Clearwater Values

We value the call of the wild as echoed in the loon’s mysterious cry, the beauty and wonder of the natural world around us.

We value the dip of the paddle, the peace of gliding over smooth waters, and yes, the ache and tiredness that come from a day of battling a strong headwind.

We value song around the campfire, the remembrance of many wonderful shared experiences, and the anticipation of the new.

We value the spirit of the Voyageurs and what it tells us about adventure, resilience, courage.

We value our beloved founders, Halokwe and Sunny, and all they taught us about community, camaraderie, friendship.

We value each other as companions, counselors, teachers, mentors, and we value ourselves as strong, confident girls and women.

We value a community rich with difference, welcoming and supportive of all, where everyone feels the spark of belonging and calls Clearwater home.

2022 Noteworthy Dates

Friday, October 8, 2021	Registration* for Returning Families
Monday, November 1, 2021	Registration Open to All
December 2021	Leadership Applications Due -TBD
Friday, April 15	Tuition Due
Sunday, May 1	Completed Forms Due
Sunday, June 12	Counselors Arrive
Thursday, June 16	Leaderships Arrive
Wednesday, June 22	1 st Session Begins
Wednesday, July 6	Session 1A Campers Depart
Thursday, July 14	All Camp Play
Friday, July 15	Water Show & Tennis Tournament Camp Lunch with Parents
Saturday, July 16	1 st Session Campers Depart
Saturday, July 16 – Monday, July 18	Mid-Session for Full Session Campers
Monday, July 18	2 nd Session Begins
Monday, August 1	Session 2A Campers Depart
Sunday, August 7	Dan Chamberlin Memorial Regatta
Monday, August 8	Horse Show All Camp Play
Wednesday, August 10	Water Show & Tennis Tournament Camp Lunch with Parents
Thursday, August 11	2nd Session/ Full Session Campers Depart

Questions?

Please contact our Office Manager, Melinda Pearce at 715-356-5030 info@clearwatercamp.org

Welcome to Clearwater

We are mighty glad you are here!

We are so happy to have your camper(s) with us this summer. Whether you are a first-time family to Clearwater or a returning family, we thank you for your trust in us to provide an exceptional camping experience for your child(ren). You can find additional information about our philosophy, activities, community building, cabin life, traditions, and Clearwater's unique approach to raising the next generation of women leaders on our website [HERE](#).

Our Parent Handbook provides several items that are important for you and your camper(s) to review so that they are prepared for your time with us this summer. For example, some of the items you will find are about transportation, the packing list, our camp policies, and important healthcare information. Please contact our Office Manager, Melinda Pearce if you have any questions melinda@clearwatercamp.org.

Your CampMinder Account

CampMinder (AKA "Family Login") is an online portal that serves as the camper registration system, as well as how you and Clearwater keep track of the various forms and information that are important for your campers' summer at Clearwater. It also includes your account balance and a place where camper photos may be accessed at the end of the camping season. You can find **CampMinder** on our website clearwatercamp.org, by going to the "Enrolled Families" drop-down menu, under the photo on the right, click on "Family Login".

If you are a new family, and you have not already done so, please create your **CampMinder** account to register and begin the process. Returning families, we encourage you to become more familiar with your **CampMinder** account and please update your forms using your account.

Registration

APPLICATION AVAILABLE: Our current camper families may register October 8th through October 31st. Registration will be open to everyone on November 1st. Register through our website [HERE](#). Note: Outstanding balances must be paid in full before you are allowed to enroll in the new camp season.

CAMPER STATUS: There are two steps in the process to enroll your camper(s) for camp. First, the application is submitted via your **CampMinder** account, in which the camper's status will be "applied." Then, once the tuition deposit is paid her status changes to "enrolled" if space is available. **IMPORTANT: Waitlists do occur.** To secure a place in camp or on the waitlist, we must have your \$1,000 deposit. All families receive a confirmation email, notifying you of your camper's status for the new camp season. If you end up on the waitlist, your deposit check will be held until her spot is confirmed.

TIPS WHEN REGISTERING:

- ☞ The application will ask for a current photo of your camper, you must update this photo annually.
- ☞ The custom questions are important to complete, even if you are a returning camper. Please provide as much detail as possible as your responses assist us in providing the best individual experience for your camper. Clearwater wants, as you do too, to have your camper's camping experience be a positive one.
- ☞ Additional forms will be required and available in your **CampMinder** account for you to fill out starting in January.

Forms

Our goal is to be aware and prepared, as much as possible, regarding your camper's individual needs. By completing and uploading the forms long before camp begins, you help us to meet this goal. In your **CampMinder** account you will find all the necessary forms (i.e., Activity Preference, Transportation, and Healthcare) and other resources to prepare for a successful summer. Please review the "2022 Prep for Camp" Checklist at the end of this handbook for details.

Please be aware that all forms are due by May 1st.

Travel Options

We are all excited for camp to begin for your camper(s). There are several ways that your camper can travel to and from Clearwater Camp via:

- ☞ chartered bus
- ☞ plane
- ☞ car

You can find more details about each mode of transportation and how to handle your camper's luggage in the following sections.

Parents will notify Clearwater Camp about their camper's transportation preference through their **CampMinder** account by completing the Transportation form. The three icons to choose are car, bus, or plane.

In **CampMinder**, be sure to assign the luggage for arrival and departure in your account as it will say "incomplete" if you skip this section. Use the dropdown arrow to identify how your luggage will be arriving/departing: UPS, Fed Ex or "with camper".

Chicago, O'Hare campers should choose the airplane icon to give us specific flight information and we will automatically place your camper on the chartered bus to/from camp.

Last minute changes, including delayed flights, changes in travel plans, or delays in getting to the bus stop, should be telephoned to camp: 715-356-5030.

If you are traveling by car, please note that to provide the best possible experience, Clearwater will appoint designated time slots for arrival and departure so that we can minimize waiting during this check-in and check-out process. Car travelers will go to our Hwy 51 Office on Opening Day first before proceeding to camp. We will notify you with specifics closer to the camp season as it relates to first and second session.

Specific information for Opening Day according to your mode of travel is provided in each section below. In addition, more detailed information will be emailed to you a few weeks before your session begins to confirm and explain your specific transportation information.

Travel Dates for 2022

Please find the dates below. However, arrival times will vary depending upon your mode of transportation. More information specific to your mode of transportation is outlined in each section below.

We will confirm your travel details as camp draws near depending upon how you fill out the Transportation form in your [CampMinder](#) account.

Arrival on Opening Days

Sessions: 1st, 1A, Full, Wednesday, June 22
Session: 2nd, 2A - Monday, July 18

Departure on Closing Days:

*Session: 1A, Wednesday July 6
Session: 1st, Saturday, July 16
*Session: 2A, Monday, August 1
Sessions: 2nd and Full, Thursday, August 11

* Parents of two-week session campers (1A and 2A)
must pick up their campers as there is no bus service

Bus Information

While we anticipate having enough space, reservations for the chartered bus will be honored on a first come, first served basis. Campers may be more comfortable if they bring their pillow and a small blanket as the air conditioning can be cold on the bus.

BUS STOP LOCATIONS:

- 🚌 Chicago - [Diversey Driving Range](#), just north of where Diversey Parkway dead-ends at Lake Shore Drive.
- 🚌 O'Hare Airport - (for airport campers only) [O'Hare International Airport](#) at United Airlines, Terminal 1.
- 🚌 Lake Forest Oasis - [Lake Forest Oasis](#) on Tri-State Tollway, I-94
- 🚌 Delafield Subway - [2794 Heritage Drive](#) located off I-94, exit 287 (Rte. 87 S.)

BUS FEE: Transportation to and from camp - one-way trip \$150 and round trip \$300.

BUS SCHEDULE:

Please arrive 30 minutes prior to departure.

O'Hare Airport Pick-up is for ticketed (air travelers) campers only.

OPENING DAY TIMES	LOCATION	CLOSING DAY TIMES
9:00 A.M.	Chicago	3:15 P.M.
10:00 A.M.	O'Hare Airport	2:15 P.M.
10:30 A.M.	Lake Forest Oasis	1:45 P.M.
12:00 P.M.	Delafield Subway	12:15 P.M.

BUS LUGGAGE:

Clearwater requests that all duffels/luggage be shipped to Clearwater Camp at least 10 days prior to the start of each session. Campers may bring a backpack on the bus with them. Ship to:

Happy Camper's Name
Clearwater Camp/Camper Unit (Harbor, Cape, or Point)
7490 E Clearwater Road
Minocqua, WI 54548

Units:

Harbor (completed grades 2nd-4th)
Cape (completed grades 5th and 6th)
Point (Completed grades 7th-10th)

DELAYED BUS:

Camp will have communication with chaperones on the chartered bus. In the event of a delay, when the bus is more than 30 minutes behind schedule, we will contact one parent at each stop who will inform the other parents. If you will be delayed for some reason, please call Clearwater 715-356-5030.

PROCEDURE AT BUS STOPS:

- ☞ Arrive at least 30 minutes prior to departure or arrival.
- ☞ Campers will be provided with a name tag and directed to board Lamers bus.
- ☞ Campers will bring their own sack lunch, please no excessive sweets on the bus.
- ☞ Limit of one carry-on backpack/camper, clearly labeled with the camper's name.

Additional Safety Procedures at Bus Stop

The following additional safety procedures are provided by Lamers Bus Company. Please discuss the following with your camper before arrival at the designated stop.

- ☞ Our pickup and drop off points are public places. After check-in, your camper(s) will be under our care.
- ☞ All campers must occupy one seat, and they must remain seated unless using the restroom, located at the back of the bus.
- ☞ To avoid distracting the driver, your camper will be encouraged to use an "inside" voice.

- 🚌 Campers will be informed of emergency exits and other safety guidelines by the Clearwater chaperone.
- 🚌 On opening day, all campers will remain on the bus until it arrives on Clearwater property.
- 🚌 At the session's end, your camper will be in our care until she is released to you or your designee by our chaperone.

Plane Information

Campers have the option to fly into three airports: O'Hare Airport in Chicago (ORD), Rhinelander (RHI) or Wausau/Mosinee (CWA). Please review the additional information below about how to prepare for plane travel and the specific sections about each airport below.

Plane Luggage: If flying into RHI or CWA, luggage may travel with the camper, but we highly recommend you ship it in advance.

All O'Hare campers **MUST** ship luggage to and from camp. Ship luggage to:

Happy Camper's Name
Clearwater Camp/Camper Unit (Harbor, Cape, or Point)
7490 E Clearwater Road
Minocqua, WI 54548
715-356-5030

Units:

Harbor (completed grades 2nd-4th)
Cape (completed grades 5th and 6th)
Point (Completed grades 7th -10th)

Exception - if parent is traveling with camper. Parent is responsible to meet bus at designated time with the camper's luggage.

UNACCOMPANIED MINOR(S): Check with individual airlines for age requirements and flight restrictions. If your camper is flying as an Unaccompanied Minor, please make arrangements for payment at the time of ticket purchase.

Arrival: The airlines will need information about who will be meeting your camper at the airport. Tell them: Clearwater staff, Melinda Pearce, cell number 715-614-7714. As time gets closer, we will contact you and the airlines with the name/cell number of the staff member that will meet your camper at her gate.

Departure: Please provide camp with information of who will be picking up your camper at her final destination. Twenty-four hours prior to departure, be sure to pay the Unaccompanied Minor fee for her return flight.

Mobile device: If your camper is traveling with a mobile device, make sure her number is included in your account information. All mobile devices are turned in to the cabin counselor upon arrival at camp. (See Clearwater's electronic policy below.) If you provide a charger, all departing airport campers' phones will be charged prior to leaving at the end of camp.

Flight Changes and/or Delays: Parents can keep in contact with the camp office (715-356-5030), where the office manager monitors all chaperones on arrival and departure days.

Inbound Flights: If a camper's inbound flight arrives too late to meet the bus, a chaperone will remain behind at the airport and will facilitate alternate transportation to camp. The chaperone will remain with the camper until they have arrived at camp.

Outbound Flights: On the day of camp departure, if a flight has been cancelled and no other flights are available, the Clearwater chaperone will work with parents to arrange for an overnight stay and the soonest available alternate flight.

O'Hare Airport (ORD):

Incoming flights should arrive by 9:30 am CST.

Outgoing flights should depart after 4:30 pm CST.

- **Arrival:** A Clearwater chaperone will meet your camper at her gate and escort her to the chartered bus. Due to varying arrival times, if for some reason the chaperone is not yet at the gate, please instruct your camper to stay at her gate until she is met. We will provide the chaperone's cell number to you, so the camper has it prior to travel day.
- **Departure:** A Clearwater chaperone will be at the airport escorting your camper from the chartered bus, through security and to her gate.
- **Luggage:** O'Hare campers must ship luggage to and from camp.
- **Transportation Fee:** Campers taking the bus: one way \$150, round trip \$300.

Rhineland (RHI): When campers arrive or depart from RHI, they will travel to/from camp in a Clearwater van driven by a Clearwater chaperone. There is no transportation charge for this airport, which is 30 minutes away from camp. On departure day, please pre-pay any luggage fees.

Wausau/Mosinee (CWA):

Incoming flights should arrive between 9:00 am and 4:00 pm CST.

Outgoing flights should depart between 9:00 am and 4:00 pm CST.

There is a **\$50 transportation** charge (one way) for this airport, which is 1 hour and 15 minutes away. When campers arrive or depart from CWA, they will travel to/from camp in a Clearwater van driven by a Clearwater chaperone. **On departure day, please pre-pay any luggage fees.**

Safety Procedures for Van Travel To/From the RHI or CWA: Please discuss the following with your camper before traveling.

- Airports are busy public places; the camper must remain with the camp chaperone.
- All carryon luggage will be stowed under the van seat.

- 🚗 Campers must occupy one seat, and they must remain seated with seat belt securely fastened at all times while traveling.
- 🚗 To avoid distracting the driver, your camper will be encouraged to use an “inside” voice.

Car Information

Your first stop on Opening Day will be our year-round Camp Office (AKA Hwy 51 Office) for your health screen with our camp nurse and then Lice Clinics of America will perform head checks. It is located across from Lenz Trucks at: 7583 US HWY 51 S, Minocqua, WI 54548 Use this [MAP](#) as Google may not work properly.

Please leave your pets at home.

To provide the best possible experience on Opening Day, Clearwater will appoint designated time slots for each families’ arrival between 2 p.m. and 4 p.m. at our Camp Office. In order to keep the process running smoothly during the check-in process, please arrive at your designated time. We will notify you with specifics of your designated time closer to the camp season as it relates to first and second session.

Following check-in at Hwy 51 you will proceed to drive your camper(s) to camp where our spirited staff will greet you. Camp is located 2 miles away at: **7490 E. Clearwater Road, Minocqua, WI 54548**

Directions to Camp from Hwy 51 Office:

- 🚗 Turning **LEFT** out of the parking lot onto Hwy 51, in only **0.2 miles**
- 🚗 Turn **RIGHT** onto Poplar Road (just past Stoney Creek Nursery). *You will see the “CLEARWATER” sign (a white arrow with black letters) directing you to turn here.*
- 🚗 Proceed 1/3 mile on Poplar
- 🚗 Turn **RIGHT** onto Camp Minocqua Road, passing through the brown wooden gate with orange letters.
- 🚗 Proceed 1 mile to the fork in the road, continue to the left (remaining on Camp Minocqua Road)
- 🚗 After 1.1 miles, you will turn **RIGHT** onto Clearwater Rd, and this will take you into camp in about 0.2 miles.

Departure Day: You will pick your camper(s) up at camp. Two-week campers, please plan on a 9:30 am – 10:00 am pick up, as there will be no bus service available. All other families should plan on camper pickup between 9:00 am and 11:00 am on their respective Closing Days. We will send additional information about camper pick-up as the time draws near.

Reminder: There is no bus service for two-week camper departure.

Luggage

ARRIVAL: Prior to the camper's arrival, three luggage tags stamped with the camp's address, will be mailed to you. Place them on each piece of luggage that will be shipped to camp. We suggest that luggage be sent 10 days ahead; however, we can accept luggage a month prior to your camper's arrival.

All luggage for bus, car, and O'Hare campers should be shipped to camp. However, you may drop off your luggage up to 3 days before your camper's session begins at camp.

O'Hare campers **must** ship luggage as we cannot leave the secure area to pick up each camper's luggage. However, if the parent is accompanying the camper and meeting the bus with the luggage, it will be allowed.

Other exceptions: Campers using CWA and RHI Airports – luggage will be allowed to travel with the camper. If questions, please contact Melinda in the office, 715-356-5030.

Shipping Luggage: We recommend shipping 10 days prior to camp arrival to ensure it arrives on time. For UPS or FedEx: Luggage may be shipped directly to camp, addressed to:

Your Camper's Name

Clearwater Camp/Camper Unit (Harbor, Cape, or Point)

7490 E. Clearwater Road

Minocqua, WI 54548

Also include Telephone: 715-356-5030

Units:

Harbor (completed grades 2nd-4th)

Cape (completed grades 5th and 6th)

Point (Completed grades 7th -10th)

DEPARTURE: In your [CampMinder](#) account, on the Transportation web form, you **MUST** indicate the number of pieces and how luggage is departing from camp. Click on "Assign Baggage". Clearwater uses tags that are colored coded for the various modes of departure. Choices are, UPS FedEx and "with camper".

2022 Departure Day Luggage Information:

- Car luggage may depart with the campers.
- Bus campers may send one large duffle or trunk on the bus. If the bus is full this ensures there will be room for at least one piece of luggage/camper.
- Campers flying out of CWA and RHI may take luggage with them. (Parents please pre-pay the airlines luggage fee.)
- Clearwater staff will arrange for luggage to be shipped home. Parents will be billed at the end of the camp season.

PLEASE NOTE: For campers flying into and out of O'Hare Airport, all luggage, except carry-on **MUST** be shipped.

Clothing*Packing List

Laundry*Linen Rental

Camp is a place where living is simple, so do not over pack. Most days at camp are the perfect “diamond days,” but it can also be cool and damp, so pack clothing that can be layered.

PACKING LIST Items and Packing Tips

Please see the end of the Parent Handbook for a printable list or via the [Camper Family Guide](#) on our website.

Storage in Cabins: Most the camper’s clothing will be kept in dresser drawers, with seldom used items stored in the duffle under the bunks. Please note, cabins do not have space for large camp trunks. Laundry goes out once a week.

All clothing and equipment must be labeled. From time to time, items may be misplaced, so be sure to label all your camper’s belongings. Clearwater Camp is not responsible for lost or damaged items.

Laundry Service

The laundry service is included in the tuition. Laundry will go out once a week. Make sure you follow the Packing List suggested quantities. Pack wash-and-wear items that are colorfast.

Required: Each camper must have her name (First and Last) on her laundry bags with 3” letters. Please label both sides of the laundry bag.

Linen Rental

Campers have the option to rent linens and parents may reserve them through the Additional Program Options form in the online parent [CampMinder](#) account. A set includes: 2 blankets (more upon request), 2 flat and 2 fitted sheets, 1 mattress pad, 1 pillow, 2 pillowcases and one laundry bag. Please pack a second laundry bag labeled with your campers’ name.

Linen Rental COST:

- \$30.00 for 2-week session
- \$50.00 for 3 ½ week session
- \$100.00 for full session.

Linen Rental is first come, first served and waitlists begin quickly

Camp Policies

Food: Campers are not permitted to have food, candy, gum, or other food items at camp. We provide healthy food choices at camp as well as some sweets for dessert. In addition, food in cabins attracts unwanted animals and insects. Please respect our policy and please tell your friends and relatives – “do not send food”.

Special Dietary Needs: Notify the camp of your child’s dietary needs by May 1st through the online Health History form in [CampMinder](#). We can accommodate many dietary needs. Please call the camp office if you have a concern you would like to discuss in advance. At camp we encourage the campers to try new things, and this includes new foods. We do practice the try three-bite rule but allow campers one "no-thank you" a day.

Drugs/Tobacco/Alcohol/Flammables/Weapons: Smoking or possession of any tobacco, alcohol products or any controlled substance is not allowed at camp. Camp is a non-smoking, non-alcohol and drug-free environment. Drugs, alcohol, tobacco products, flammables, or weapons are not permitted. Possession of any of these will result in immediate dismissal from Clearwater, as well as there will be no refunds.

Electronics/Communications Devices: Clearwater is a special place for girls to unplug and connect with each other. We highly recommend that campers do not bring their electronic/communication devices to camp. Electronic communication devices include items such as mobile devices, electronic video games, e-readers, tablets, and laptops. Campers traveling by car often leave their devices with their parent/guardian. We understand that campers who travel by bus or plane need them. We will collect all electronic devices upon arrival and return them on departure day.

Cameras: Cameras are permitted at camp, if they are not used in a way that violates others’ personal privacy. Any cameras used inappropriately will be collected and returned at the end of the summer. Depending on what images were taken, we reserve the right to delete the photo. Disposable cameras are popular and are sold in the camp store.

Spending Money: The only campers who need cash when at camp are girls who are traveling by plane. Camp store purchases are billed to the parents at the end of the camp season. No money is needed for the camp store. Please remember to fill out your “Camp Store Permission to Purchase” form in your [CampMinder](#) account to indicate your campers’ spending limit. All money and valuables will be collected upon arrival and returned at the end of the session.

Birthdays: Birthdays at camp are fun!! If your camper has a birthday during camp, the entire camp will sing to them, and they will receive a birthday cake to share with their table. If you would like to make the birthday more special, some parents choose to send items that can be used for cabin activities. **We ask you to please keep the packaging to a minimum.**

If you want to send a birthday surprise, please send it a week before their birthday addressed to:

Melinda Pearce
Clearwater Camp
7490 E Clearwater Road
Minocqua, WI 5548

Visits, E-Mails, and Phone Calls

Phone Calls: One of our goals at Clearwater is for girls to become more independent and self-reliant. Campers may not make or receive phone calls. Our goal is the same as yours - we want your camper to have a successful camp experience. We know from experience that phone calls with parents trigger homesickness. The most meaningful way for you to communicate with your camper is through letter writing. We mail parents weekly updates from your camper's counselor.

Parents may call or email camp anytime with questions or concerns. You may call us anytime during camp (715-356-5030). If we are out, leave a message and the appropriate person will return your call as soon as possible. In addition, we will contact parents if their camper is experiencing problems or challenges at camp.

E-MAIL: Campers may not send or receive e-mails, except for our international campers. We would like to offer our international families the opportunity to communicate by email, one or two times a week. Any more than that, the camper is not able to unplug from the fast-paced world of electronics. You will be giving the camper a true camp experience of being able to turn inwards to solve problems and as a result become more independent.

Mail & Packages

A highlight of every camper's day is checking the mailbox! Campers love getting lots of short, upbeat letters, cards, and postcards, so share our address ahead of time with relatives and friends. It is nice to begin receiving mail early; parents are welcome to leave a letter (NO PACKAGES PLEASE) with us on opening day or to mail letters in advance. You may give to Melinda during the check in procedure.

Please do not enclose candy, gum or other food items with cards or letters. Packages are opened in front of the camper by a staff member and any food items will be collected. (See camp policy on Food [HERE](#).)

Send letters, postcards, and large envelopes to:

Happy Camper's Name
Clearwater Camp/Camper Unit (Harbor, Cape, Point)
7490 E. Clearwater Road
Minocqua, WI 54548

Photographs, Video, and Social Media: Clearwater Camp parents and caregivers enjoy seeing photos of their children at camp, as they enjoy their activities. However, Clearwater remains steadfast in our commitment to preserve the magic of camp. We believe it is the camper's choice of how much or how little she shares of her experiences when she returns home. One of the best and most important contributors to a successful summer at camp is the opportunity for the camper to have ownership of their special experience; consider this their home away from home.

Therefore, you probably will recognize that we communicate on our online platforms, specifically social media tools, more minimally than other camps. We are grateful to our extended Clearwater family and want to keep you informed and excited about what is happening here on Tomahawk Lake. However, we also ask that you remind yourself of how special it is to have something of your very own, and honor Clearwater's choice of limiting the number of postings.

Each camper must have Photograph, Video and Social Media Permission Statements on file that are initialed and dated. This is found on our "Permission and Assumption of Risk" form in your **CampMinder** account. Parents may opt in or out of the three following categories:

1. **Clearwater Camp Events:** Staff take photos of campers during the day. These photos may be shared with families by posting on **CampMinder** photo section, posting on bulletin boards at Clearwater Camp and included in the camper's photobook. A professional photographer may come to camp and take individual/activity photos or videos of the campers during the summer.
2. **Clearwater Camp Publications:** Clearwater Camp uses photos and videos of campers in a variety of publications each year. These include, but are not limited to, the Voyageur, our Annual Report, the Telltale newsletters, Clearwater's website and on social media. No camper's name and photo will be paired in Clearwater Camp's publications without additional permission from parents/legal guardians.
3. **Newspaper and Television Coverage:** Clearwater Camp occasionally sends news items to the media about special camp events. And, on occasion, the media likes to feature Clearwater Camp. No names of campers will be shared or paired with photos taken by Clearwater Camp staff without additional permission from parents.

Photos and Video Policies:

- 📷 Staff will only use open, visible cameras to photograph campers so that camper is aware of photographs as they are being taken.
- 📷 If a camper does not want to be photographed, that choice will be honored.
- 📷 No photos will be taken in the bathrooms, or when campers are undressed or changing clothing.
- 📷 Parents/caregivers may photograph their own children on camp grounds with cameras and/or mobile devices except in the bathroom or changing areas. If taking pictures or video of your camper(s) friends, we strongly recommend asking permission if you plan on sharing or posting the photo or video in any manner.

Financial Policies and Billing

Tuition Fee Includes: Meals and housing, weekly laundry service and basic horseback riding and basic waterskiing instruction, traditional out-of-camp trips, daily instruction in over 25 activities including sailing, archery, and canoeing. Also, Medical Insurance of \$500/incident during the time the camper is at camp. It does not cover existing conditions that the camper had prior to camp.

APRIL 15th, the remainder of tuition is due. If not received by this date, your camper's reservation may be compromised.

Tuition is payable in U.S. dollars by personal/bank check or money order. Credit card payments are not an option. Wire transfers to Clearwater Camp's account is available to international families only. Extra charges for wire transfer are the family's responsibility.

In March, an invoice will be sent to parents which includes balance of tuition and optional services including transportation, linen rentals and any extended riding and waterskiing programs.

If services are provided, the following items will appear on this or future statements:

- € Bus transportation is: \$150 one way/\$300 round trip.
- € Items purchased through the camp store.
- € Any additional personal costs: Airline Unaccompanied Minor fee, luggage fee, prescription/refills, or lice treatment.
- € Special out-of-camp extended long trips (optional for Point campers) average from \$275.00 - \$475.00.
- € UPS or FedEx charges for shipped luggage and postage for lost/found items.
- € Extended waterskiing and extended riding are:
 - \$550.00 for 3 ½ week session and \$1,100.00 for 7-week session
- € Transportation fee for Central Wisconsin Airport (CWA) to camp is:
 - \$50.00 one way/\$100.00 round trip

Note: Transportation fee for Rhinelander Airport (RHI) to camp is no-charge
- € Linen rental is:
 - \$30.00 for 2-week session
 - \$50.00 for 3 ½ week session
 - \$100.00 for 7-week session

You can arrange to make monthly payments prior to this date, please contact melinda@clearwatercamp.org

Healthcare Forms and Information

Clearwater's commitment to our campers' and staff members' health and safety is our highest priority. This section outlines vital information that we need you to provide to ensure this priority. Please UPDATE any forms that you may have submitted in the fall to ensure we have the latest information about your camper(s) complete health requirements.

ALL forms are due by May 1st.

Required Healthcare Forms

Campers must have several documents on file with the nurse by May 1st. These required forms are listed below, and you can find each of these in your [CampMinder](#) account where completed forms may be scanned and uploaded back into your account. **If we are missing any documents, your camper will not be allowed to leave on a trip, as copies of these documents are given to the trip leader for each camper.**

1. Camper Health History Form

Each camper's medical history is reviewed by our camp nurse prior to the start of camp. The more we know about your camper's health history, the better care we can care for her. Please advise the camp updating the Health History of any injury, illness, or communicable disease she has experienced within three weeks of arrival at camp. Also let us know about any food allergies. Our chef and his staff will be informed of all camper concerns.

Please note, just like any physical needs, any information relating to your camper's psychological or mental, emotional, and social development (including any counseling or medications) is invaluable in helping us maximize their camp experience.

2. **Physician's Exam Form:** This form can be printed out and filled in by your child's physician or your doctor's office may have a printout of the last visit. Your child's sport physical is also acceptable. Campers are required to have a physical exam by a licensed physician within 12 months of arriving at camp.
3. **Immunization Form:** Have your doctor fill out this form or the doctor's office may provide their own report of immunizations, which will also be accepted.
4. **Permission to Treat Document:** This form has both medical facilities in the area, Howard Young Medical Center and Minocqua Marshfield Medical Center and Clinic that require your signature. Please sign and date both places.
5. **Health Insurance Card:** Please provide a current copy of both the front & back of the card.

Medications

Campers are not allowed to keep medications in the cabin, which includes things such as vitamins and Over The Counter (OTC) medications.

OTC Medications: Please note that the camp health center, called the Rest Cabin, is stocked with OTC medications for occasional use, such as Tylenol, Advil, Benadryl, etc., so there is no need to bring them to camp.

Rx Medications: We will not be using a mail order pharmacy. Clearwater would like parents to ship camper medications prior to camp in their original prescribed containers. Rx medication must arrive to camp 10 days prior to the camper's arrival. If there are restrictions, your camper may bring them with her but **MUST** be given to the bus chaperone or nurse during check-in. The medications are **NOT** allowed in her cabin.

If your camper needs a new prescription during the summer, prescriptions will be filled at our local Walgreens. Clearwater will pay for it and bill you at the end of the camp season.

Insurance

Clearwater Camp provides blanket accident medical insurance for all campers through American Income Life (AIL). Campers are covered in the event of a new accident or illness which occurs during a camp session. Blanket policies provide accident, illness, and loss of life benefits following a covered loss during the summer camp season. The policy is not major medical insurance which provides coverage for ongoing care, disease, pre-existing conditions etc. Blanket insurance is designed to promptly cover the typical minor incidents which occur during camp sponsored activities. The policy has no deductible and pays the first \$500 per incident.

Additional Health Information

Special Dietary Needs: Notify the camp of your child's dietary needs by May 1st through the online Health History form in [CampMinder](#). We can accommodate many dietary needs. Please call the camp office if you have a concern you would like to discuss in advance. At camp we encourage the campers to try new things, and this includes new foods. We do practice the try three-bite rule but allow campers one "no-thank you" a day.

Contacting Parents for Medical Reasons: Clearwater Staff, including camp directors, camp nurse or office manager will contact parents if your camper is taken to a medical facility for evaluation or treatment. Parents will also be contacted if a camper runs a fever of over 100° F for longer than eight hours and/or spends the night in the Rest Cabin. We will use phone and email to contact parents (phone preferable). If you will be away from home during your camper's camp session, please notify the camp office in writing regarding your travel plans and itinerary.

Emergency Contacts: Please notify those individuals you are using as emergency contacts of their responsibility. If Clearwater is unable to connect with parents, and deemed necessary, we will call your Emergency Contact on file. We will make every attempt to notify parents first in an emergency.

Head Checks: Please check your camper's head carefully for lice before she departs for camp. Campers will be given a head check by lice professionals upon arrival. If your camper has lice and/or nits, the lice professionals will treat your child and parents will be billed accordingly.

Preparing for Camp

Cabin Assignments: One of our most important goals at Clearwater is to create a close-knit community, encouraging girls to reach out and make lots of friends. Therefore, we do not take cabin requests. Campers are placed in cabins according to their grade and age. Close friends or family members may not end up in the same cabin; however, if they are the same age, they will be close by in the same cabin unit.

We work to make sure that all our campers get to know each other, and Clearwater campers soon know girls of all ages across camp. There are plenty of opportunities for friends to get together through activities, free time, trips, and special events.

What you can do to prepare for camp:

- ☞ Discuss what camp will be like with your camper. Share in her excitement about all the new activities and give her a chance to share any concerns. Feel free to share with us her concerns.
- ☞ Send a letter before camp, so she has a letter waiting! Let her bring a special stuffed animal, doll, or blanket for her bunk at camp, so she can create a "home away from home".
- ☞ Talk about how proud you are for her to take on this new camp adventure. Tell your camper you have confidence in her to manage her feelings and situations that may arise at camp.
- ☞ Help your child feel good about going off to camp while your child is still at home and getting ready. Talk about the exciting things she can do at camp that she might not get to do at home.
- ☞ Emphasize in your letters how proud or happy you are about all that the camper is doing. You can also ask about activities she might like to try and enjoy.

What you can avoid:

- ☞ Avoid writing about missing your child and discussing all the family fun she is missing while at camp.
- ☞ Do not make "we'll pick you up early" deals; this is self-defeating.
- ☞ Do not panic if a homesick letter arrives home after the first few days; she may have adjusted by the time the letter arrives to you. Do not hesitate email or call if you have questions or concerns.

Other “Preparing for Camp” Resources:

Dr. Chris Thurber, Prep4Camp, collection of member resources, including missing home.

Homesick and Happy ~ Michael Thompson, PhD

American Camp Association Coping with Homesickness

For more resources about getting ready for camp, we suggest information presented by:

Preparing for Camp: Tips for Campers (and Parents!), American Camp Association

10 Ways to Help Your Reluctant Summer Camper Have the Best Time Ever

The Summer Camp Handbook by Dr. Chris Thurber (enter THURBER for a discount)

3 Weeks at Summer Camp: What I Learned as an Educator by Being a Camp Parent, American Camp Association

Family Travel: Area Lodging

Listed below are motels and resorts that are among the excellent accommodations that abound in the Lakeland area. Those below have been selected because of positive feedback from parents who have used these facilities in past years. Please consider making your reservations as early as possible since these place fill quickly.

MOTELS:

AmericInn by Windham (1-800-634-3444 or 715-356-3730) Located across from Torpy Park on Lake Minocqua. Indoor pool, continental breakfast, 66 rooms including 31 with Jacuzzis.

Arbor Vitae Motel (715-356-3396) Located 8 miles north of Camp on Hwy. 51.

Best Western Plus Inn (715-356-1800) Across from Torpy Park, Hwy. 51. Downtown, one block to shopping and restaurants. Features over 50 rooms, family suites, indoor pool/whirlpool, some rooms with whirlpools, a game room, cocktail lounge, and continental breakfast.

The Pointe Hotel & Conference Center (715-356-4431) Located on Lake Minocqua just south of bridge on west side of Hwy. 51, just 5 minutes from camp yet in town for convenience. The Pointe has a large variety of accommodations, plus a special family rate for mid-week guests. Has indoor swimming pool plus a sauna and private decks on the lake. No dining facilities but they have occasional Sunday brunches.

RESORTS:

The Waters of Minocqua (715-358-4000/877-992-8377) info@thewatersofminocqua.com. Located very close to camp on Hwy. 51 south of Minocqua. 10,000 Square Ft. Indoor Water Park. The Rendezvous Pub & Eatery, Arcade.

The Beacons of Minocqua (715-356-5515/800-236-3225) offers one-to-three-bedroom condominiums on Lake Minocqua, close to town with excellent boating and swimming facilities. Indoor pool, sauna, and whirlpool-all in the main lodge. Daily and weekly rates are available.

Coon's Franklin Lodge: (715-385-2700) has provided many happy weeks for Clearwater families. Several families return year after year. All the meals are included in the price. On Trout Lake about 20-25 minutes from camp.

CHAMBER OF COMMERCE OF AREA TOWNS: Please call the Chambers of Commerce for further information about more than 30 other places to stay. Each one is hyperlinked below.

Minocqua - Woodruff	715-356-5226
Sayner-Star Lake	715-542-3789
Boulder Junction	715-385-2400
Lac du Flambeau	715-588-3346
Eagle River	715-479-6400
St Germain	715-542-3424

The Packing List and Prep for Camp Checklist on the next pages are available to be printed separately from the [Camper Family Guide](#) on our website.

2022 Packing List



Camp is a place where living is simple, so do not over pack. Most days at camp are the perfect “diamond days,” but it can also be cool and damp, so pack clothing that can be layered. Camp is also a place where we spend a lot of time out in nature and our activities can be quite messy, we suggest leaving your “best” or favorite clothing at home.

All clothing, equipment, and camper belongings must be labeled. Please use camper’s first name and last name initial (as many have the same first name). Clearwater Camp is not responsible for lost or damaged items.

SETTLING INTO A CABIN: Most of the camper’s clothing will be kept in dresser drawers, with seldom used items stored in the duffle under the bunks. **Cabins do not have space for large camp trunks.**

LAUNDRY SERVICE: Laundry goes out once a week. Pack wash-and-wear items that are colorfast. From time to time, items may be misplaced, so be sure to label all belongings. The laundry service is included in the tuition.

* Denotes available in the camp store.

Clothing & Shoes

- ___ 6-7 pairs shorts (at least 3 of them “quick dry”)
- ___ 2 pairs of jeans (3 pairs if in extended riding)
- ___ 2 pairs warm pants for cool/ rainy days (i.e., flannel, fleece, sweats)
- ___ 8-10 t-shirts
- ___ 4 long sleeved shirts for cool days & trips (include light to mid-weight fleece for layering)
- ___ 2 sweatshirts
- ___ 2 fleece jackets, heavy sweaters or 1 winter jacket
- ___ 10 pairs socks
- ___ 2 pairs wool socks for trips & cool days
- ___ 10 pairs of underwear
- ___ 4-6 bras (sport bras are comfortable)
- ___ 2 pairs of pajamas (1 flannel for cooler weather)
- ___ 1 rain jacket w/hat or hood (**A VERY IMPORTANT ITEM**)
- ___ 2- 3 swimsuits
- ___ 1 white bathing cap*
- ___ 1 cap or hat with a brim

Bedding & Linen

- ___ 2 sets twin sheets
- ___ 3-4 twin blanket or a comforter and a warm blanket
- ___ 1 mattress pad
- ___ 1 pillow

These items above are available for rental, see the Linen section in the Parent Handbook for details

Tripping Equipment

- ___ Flashlight (or headlamp) with extra batteries*
- ___ 1 sleeping bag, preferably compact.
- ___ 1 ground cloth or nylon tarp (5 x 7')

FOR SUNDAYS AND SPECIAL OCCASIONS

Please no logos.

- ___ ALL WHITE: 1 pair of shorts, 1 pair of pants
- ___ ALL WHITE: 2 t-shirts, 1 long sleeved t-shirt
- ___ 2 pairs WHITE socks

SHOES

- ___ 2 pairs tennis/gym shoes (pack shoes that can get wet)
- ___ 1 pair water sandals with heel straps to secure to your foot for sailing (i.e., Texas or Chacos)
- ___ 1 pair hiking shoes/boots, broken in. (Harbor campers just need a sturdy shoe.)
- ___ Duck or rain boots (optional)
- ___ 1 pair of riding boots or shoes with heels for riding if you have your own (riding boots are provided by the camp in many sizes)

- ___ 2 pillowcases
- ___ 2 laundry bags (Labeled with camper’s name in 3” letters)
- ___ 3-4 beach towels
- ___ 3 washcloths (optional)
- ___ Optional: 1 set flannel sheets, 1 bedspread

- ___ a 10-foot trip rope (cotton clothesline)
- ___ 2 unbreakable water bottles*
- ___ 2 bright bandanas*

Toiletries & Additional Items

- ☐ Biodegradable soap*, shampoo/conditioner* (Trek and Trail or Mountain Suds which serves all purposes)
- ☐ Covered floating soap box.
- ☐ Toothbrush*/ toothpaste*
- ☐ Deodorant*
- ☐ Hairbrush*/ comb*
- ☐ Plastic tote for shower items
- ☐ Bug spray* (with tick prevention)
- ☐ Sunblock/sunscreen
- ☐ Kleenex*
- ☐ Polarized sunglasses
- ☐ Personal backpack or “daypack”
- ☐ Swim goggles
- ☐ Writing pads, pens*, pencils, address book/list, stamps* (enclose enough stamps so that campers will have their “ticket” to Sunday dinner each week)
- ☐ Items for Rest Hour, such as playing cards, books, etc.

As Needed or Optional Items

- ☐ Camera (disposables are okay) *
- ☐ Approved riding helmet if you have your own (helmets are provided by camp)
- ☐ Tennis racket (if you want your own – camp does have a supply)
- ☐ Sanitary supplies*
- ☐ Retainers/case
- ☐ Eyeglasses (if your camper wears glasses, please send a second pair)
- ☐ Contact lenses supplies.
- ☐ Safety razors
- ☐ Scrunchies or hair ties*
- ☐ Slippers for in the cabin
- ☐ Photos, art, fun stuff to decorate your bunk area
- ☐ Crazy Creek style chair *store has our logo on
- ☐ Musical instrument
- ☐ Inexpensive waterproof watch
- ☐ Simple “costume” items (for Muffin Night & other creative play)
- ☐ Small mat or rug (placed next to your bed)

Leave at Home

- ☒ **Mobile Devices.** If needed for travel, please turn in to counselor upon arrival.
- ☒ **Electronic games**
- ☒ **Electric appliances,** including hair dryer and fan.
- ☒ **Valuable jewelry or watches**
- ☒ **Dangling earrings**
- ☒ **Expensive clothing**
- ☒ **Pets/animals of any kind**
- ☒ **Vehicles.** It is our policy that campers do not drive themselves to camp, nor keep a vehicle at camp.
- ☒ **Candy, sweets, gum, or food.** Clearwater provides balanced meals, and we do not want critters attracted to the cabins.
- ☒ **Clothes that are ripped, sexually explicit, vulgar or display alcohol/drug or tobacco graphics.**
- ☒ **Drugs, alcohol, tobacco products, flammables, or weapons** are not permitted. Possession of any of these will result in immediate dismissal from Clearwater.

A FEW PACKING TIPS

- ✓ Pack in large sports equipment duffle or soft pop-up trunks labeled with the camper's name.
- ✓ Send this list with your camper so they can check off items when packing for home.
- ✓ Do not pack prescription medications, Over-The-Counter medications, or vitamins. Prescriptions must be shipped to Clearwater's Rest Cabin in the original packaging at least 10 days before the start of your camper's session.
- ✓ **All clothing, equipment, and camper belongings (including masks) must be labeled.**
 - Use the camper's first name and last name initial (we have many with the same first name).
 - A good place to label is along the back of the clothing, such as the rear tag or seam.
 - A permanent or laundry marker can be used.

You can order iron-on name labels, fabric-safe markers and stamps from companies like [Clothing Labels by Sterling](#) or [Everything Summer Camp](#)

2022 Prep for Camp Checklist



Timeline	Action Items (Many of these items will be completed in your CampMinder Account)	Completed
FEBRUARY	Optional for New Families: Sign up on our website to be connected with a current Clearwater family who will guide you and answer your questions.	
	DUE February 15: Clearwater Campership Applications	
	Review Parent Handbook and Packing List and think about these particular items: <ul style="list-style-type: none"> • If you want rent linens, these are first come, first served and a waitlist begins early. • Decide if your camper(s) will participate in extended programs (some of these already have waitlists). • Start gathering things you have and making a shopping list. 	
	Family Travel: If staying in Minocqua before or after drop-off and pick-up, make hotel reservations (rooms fill up quickly due to the number of camps in the area and tourists).	
MARCH	An invoice will be sent to parents in March which includes balance of tuition and optional services including transportation, linen rentals and any extended riding and waterskiing programs.	
	Upload your camper(s) photos or update with a current photo (returning campers) into CampMinder .	
	Review Parent Handbook and the Summer 2022 Updates for procedures, processes, and rules at Clearwater.	
	Complete Camper Activity Preference form(s) with your camper(s) and upload into CampMinder .	

Timeline	Action Items (Many of these items will be completed in your CampMinder Account)	Completed
APRIL	DUE April 15: Make Your Final Payment	
	Update Camper and Parent Goals on the Camper Application in CampMinder with any changes that may have occurred since registration in the fall. <div> Please let us know essential information about your camper so that we can make this the best experience for them. </div>	
	Schedule check-up/physician's exam for each camper. <div> If an annual exam is scheduled later than May 1, then you will need to upload the new information ASAP. </div>	
	Update ALL Health Forms (see Parent Handbook and CampMinder). Some important things to remember have all vaccinations completed, list all medications, note allergies and food restrictions, update any physical or mental health changes since forms were completed in the fall, make sure you've listed emergency contacts.	
	Finalize Transportation Forms in CampMinder (TO & FROM camp – CAR, BUS or PLANE). This includes indicating how luggage will arrive and LEAVE camp.	
	Camp Store Account: Indicate the total amount your camper(s) are allowed to spend on the “Camp Store Permission to Purchase” form and you will be billed after camp. <div> Tip: Review the Sample ClearGear Order form in CampMinder to determine the spending amount. The range we typically see is \$75-\$200. </div>	
MAY	DUE MAY 1: All Forms must be completed. Please review CampMinder to be sure all your forms are uploaded.	
	Luggage Delivery: We accept luggage up to 30 days prior to camp arrival. Finalize arrangements for how your campers' luggage will be delivered to camp. If you are shipping, we recommend that you ship at least 10 days prior to camp arrival so that it arrives on time.	

Timeline	Action Items (Many of these items will be completed in your CampMinder Account)	Completed
1-2 Weeks prior to Arrival	Review Drop Off Procedures in Parent Handbook For car arrivals, camp will send you an assigned arrival time via email.	
	Review the Summer 2022 Updates for the latest information about any modifications to camp operations to ensure health and safety.	
	Packing: Print Packing List , ask your camper to start packing and checking things off themselves so they know what they have when they arrive at camp; prepare luggage for delivery and send it to camp. Send an extra packing list to camp so that your camper(s) can be sure all their items are re-packed at the end of camp.	
	Camper Medications (if needed): Be sure to pack and send medications according to the process in the Parent Handbook .	
	Prepare a “Day Pack” for travel items that will go with the camper on Opening Day.	
	Write and mail a letter about 5 days prior to Opening Day so your camper has mail waiting for them.	
	Mail Reminders: <ul style="list-style-type: none"> • Do not send any food to camp. • Do not send more than one package per session. • Send family and friends Clearwater’s address so that your camper will have more letters. 	
10 days prior to Arrival	Each day, fill in the Daily Health Check in CampMinder	
Night Before Arrival	Set your alarm clock; double-check your “day pack” and have a great family night encouraging your camper(s) about how much fun they will have (try to keep this positive and upbeat to avoid any pre-homesickness).	
Opening Day	Arrive at your drop-off location at your designated time, hug your camper and wish them well!	

Updates will be provided on our website on the [2022 Summer Updates](#) page.